

**Rochelle Park Board of Education  
Minutes Special Public Meeting– Board Training 7:30 P.M.  
March 20, 2013**

- I. Call to Order and Flag Salute**
- II. Roll Call**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Mr. Jay Esposito , Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas	X	
Mr. Mark Scully	X	
Mrs. Patricia Bilka, President	X	

Others Present:

- Bert Ammerman, Interim Superintendent
- Ellen Kobylarz Board Recording Secretary

**III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President**

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and Our Town accordance with Chapter 231, P.L. 1975.

**IV. Mr. Al Annunziata of New Jersey School Boards  
NJSBA Roles and Responsibilities/Ethics Presentation**

- The first presentation was on board ethics. Mr. Annunziata and the Board reviewed the Ethics Do’s and Don’ts, common areas of concern, taking the theory into practice and situations when board members should recuse themselves. Following the presentation, Mr. Annunziata and the Board had a healthy discussion applying theory to real life scenarios.
- The second presentation outlined the roles and responsibilities of the board members. Mr. Annunziata and the Board reviewed the Roles and Responsibilities of board members. In addition, they reviewed the role of the board verses the administrative team. The role of the board is the WHAT, whereas the role of the administration is the HOW. Mr. Annunziata explained the board’s role in personnel, the eight characteristics of effective school boards, and the four functions of a board of education. This session ended with a question and answer discussion on the topics.

**V. Public Questions on the Resolutions (Agenda Items Only)**

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by Mr. Allos, seconded by Mrs. Cravello, to open public comment at 9:58 p.m.  
Roll Call 7-0

No Comments from Public

Motion by Mrs. Lauerman, seconded by Mr. Esposito, to close public comment at 9:59 p.m.  
Roll Call 7-0

**VI. Items for Board Action - Resolutions**

**VII. Other Business**

**VIII. Open to the Public (Any Item)**

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Leakas, seconded by Mr. Scully, to open public comment at 10:00 p.m.  
Roll Call 7-0

No Comments from Public

Motion by Mrs. Cravello, seconded by Mr. Allos, to close public comment at 10:01 p.m.  
Roll Call 7-0

**X. Announcements**

**The Public Budget Hearing will be held on Monday, March 25, 2013 at 7:30 PM in the Media Center. The next Caucus Meeting will be held on Monday, April 1, 2013 beginning at 7:30 PM in the Media Center.**

**XI. Executive Session Announcement (not needed)**

**XII. Adjournment**

Motion by Mr. Scully, seconded by Mrs. Lauerman, to adjourn meeting at 10:02 p.m.  
Roll Call 7-0